

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES**

**RENOVATION OF
2850 NEW YORK AVENUE, NE**

Solicitation No.: DCAM-12-CS-0127

**Addendum No. 4
Issued: April 24, 2013**

This Addendum No. 4 is issued and hereby published on the DGS website on April 24, 2013. Except as modified hereby, the Request for Proposals ("RFP") remains unmodified.

Item #1 Attachment C – Form of Offer Letter

Delete:

Attachment C - Form of Offer Letter in its entirety.

Insert:

Revised Attachment C - Form of Offer Letter dated April 23, 2013.

By: 

JW Lantini
Associate Director/Contracting Officer

Date: 4/24/13

- End of Addendum No. 4 -

Attachment C

Mr. Brian J. Hanlon
[DATE]
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Attachment C
(Revised April 23, 2013)

[Contractor's Letterhead]

[Insert Date]

District of Columbia Department of General Services
2000 14th Street, NW, 8th Floor
Washington, DC 20009

Attn: Mr. Brian J. Hanlon
Director/Chief Contracting Officer

Reference: Request for Proposals – Renovation of 2850 New York Avenue, NE

Dear Mr. Hanlon:

On behalf of [INSERT NAME OF BIDDER] (the "Offeror"), I am pleased to submit this proposal in response to the Department of General Services' (the "Department" or "DGS") Request for Proposals (the "RFP") for **Renovation of 2850 New York Avenue, NE**. The Offeror has reviewed the RFP and the attachments thereto, any addenda thereto, and the proposed Form of Contract (collectively, the "Bid Documents") and has conducted such due diligence and analysis as the Offeror, in its sole judgment, has deemed necessary in order to submit its Proposal in response to the RFP. The Offeror's proposal and the Lump Sum Price (as defined in paragraph A) are based on the Bid Documents as issued and assume no material alteration of the terms of the Bid Documents. (Collectively, the proposal and the Lump Sum Price are referred to as the "Offeror's Bid".)

The Offeror's Bid is as follows:

BASE BID

<u>CLIN</u>	<u>DESCRIPTION</u>	<u>LUMP SUM PRICE</u>
0001	Renovation of 2850 New York Avenue, NE in accordance with Section B of this solicitation package and the DGS Drawings (Attachment A) and Specifications (Attachment B).	\$ _____

SCHEDULE OF DEDUCT ALTERNATES

Offerors shall deduct from CLIN 0001 the following items:

DEDUCT ALT	DESCRIPTION	PRICE
1	Provide new furniture as indicated in the construction documents, on drawings A-411 through A-418 inclusive and A-406 and as specified in Section 125100, Office Furniture.	\$ _____

DEDUCT ALT	DESCRIPTION	PRICE
2	Provide Paint for item PT-2 on Room Finish and Furniture Schedule and Legend drawing A-601.	\$ _____

DEDUCT ALT	DESCRIPTION	PRICE
3	No Exterior Paint	\$ _____

DEDUCT ALT	DESCRIPTION	PRICE
4	Provide ACT ceilings under mezzanine level on west side of building between Column lines 1-4 and D7.6- G as shown on drawing A-111.	\$ _____

DEDUCT ALT	DESCRIPTION	PRICE
5	Remove and Replace all existing loading dock levelers in Room 1600 Loading; and Room 1710 Loading.	\$ _____

DEDUCT ALT	DESCRIPTION	PRICE
6	Remove existing concrete stairs connecting walkway to Parking Lot B on south west side of property, as shown on drawing C-200, Keynote 15.	\$ _____

DEDUCT ALT	DESCRIPTION	PRICE
7	Provide exterior metal stairs with vertical pickets as indicated on details A-502.	\$ _____

DEDUCT ALT	DESCRIPTION	PRICE
8	Custom casework and cabinets in pantries 1300, 1818, 1824, 2807, and 2812.	\$ _____

SCHEDULE OF ADD ALTERNATES

Offerors shall provide pricing for the following items:

ADD ALT	DESCRIPTION	PRICE
9	In lieu of the new furniture indicated on drawings A-411 through A-418 inclusive and A-406, the Room Finish and Furniture Schedule and Legend, the Contractor shall provide an alternate price to provide the equal furniture manufacturer's and model number utilizing refurbished or used furniture. The Bid Alternate must conform to the furniture layouts shown in the base bid on the drawings listed above and contain all the same components as those listed in the base bid for new furniture. The Bid Alternate for refurbished or used furniture must conform to the color palette specified.	\$ _____

ADD ALT	DESCRIPTION	PRICE
10	In lieu of Paint, provide Korogard Protective Wall covering , Finish: P1 Hair cell; .028" thickness; Color: Charcoal; with color match caulk.	\$ _____

ADD ALT	DESCRIPTION	PRICE
11	Paint exterior concrete masonry wall under canopy, on east side of building, as shown on drawing 2/A-203.	\$ _____

ADD ALT	DESCRIPTION	PRICE
12	Paint metal deck, ceiling joists, pipes and mechanical equipment in ceiling area PT-7 per Room Finish and Furniture Schedule and Legend drawing A-601 (Eggshell finish acrylic paint; Color: Black). Include one coat of tinted primer in price.	\$ _____

ADD ALT	DESCRIPTION	PRICE
13	Repair existing loading dock levelers in Room 1600 Loading; and Room 1710 Loading in lieu of replacement.	\$ _____

ADD ALT	DESCRIPTION	PRICE
14	Leave walk in place in lieu of demolition.	\$ _____

ADD ALT	DESCRIPTION	PRICE
15	Provide horizontal railings, two vertically, in lieu of vertical pickets. Alternate design must meet all building and accessibility codes.	\$ _____

ADD ALT	DESCRIPTION	PRICE
16	Provide standard manufactured cabinets in stock sizes for rooms 1300, 1818, 1824, 2807, and 2812.	\$ _____

SCHEDULE OF UNIT PRICING

Offerors shall submit unit pricing for the following items:

Item No.	Description	Qty	Price Per Sq. Ft.
A	Demolition of 6" Non-Load Bearing Concrete Masonry Walls	1	\$ _____
B	New Work of 6" Non-Load Bearing Concrete Masonry Walls	1	\$ _____
C	Miscellaneous Patching and Repair of Existing Concrete Floor Slabs – Thickness 5"	1	\$ _____

The Offeror, for CLIN 0001, must submit for each of the components of work (Divisions) listed on the Price Breakdown Form (Exhibit 1), the price of each Division Component. The sum of all the prices for each Division Component must equal the Lump Sum Price for each CLIN. In the event of discrepancies between or among the Lump Sum Price and the Price Breakdown of each Division Component, the Lump Sum Price shall control.

The Offeror acknowledges and understands that the Lump Sum Price is a firm, fixed price and intended to be Offeror's sole compensation for the services required under the contract and should include sufficient funding for all of the Offeror's costs associated with the work, including, but not limited to, labor, tools and equipment, materials and supplies, and overhead, insurance and profit. Failure to submit complete the Price Breakdown for CLIN 0001 shall not to any extent qualify the Offeror's commitment to complete the entire project at the above stated Lump Sum Price. The District may use the Price Breakdown as a guide during contract administration.

The Offeror's Bid is based on and subject to the following conditions:

1. The Offeror agrees to hold its proposal open for a period of at least one hundred twenty (120) days after the RFP closing date.
2. Assuming the Offeror is selected by the Department and subject only to the changes requested in paragraph 5, the Offeror agrees to enter into a contract with the Department on the terms and conditions described in the Bid Documents within ten (10) days of the notice of the award.
3. Both the Offeror and the undersigned represent and warrant that the undersigned has the full legal authority to submit this bid form and bind the Offeror to the terms of the Offeror's proposal. The Offeror further represents and warrants that no further action or approval must be obtained by the Offeror in order to authorize the terms of the Offeror's proposal.
4. The Offeror and its principal team members hereby represent and warrant that they have not: (i) colluded with any other group or person that is submitting a proposal in response to the RFP in order to fix or set prices; (ii) acted in such a manner so as to discourage any other group or person from submitting a proposal in response to the RFP; or (iii) otherwise engaged in conduct that would violate applicable anti-trust law.

5. The Offeror's proposal is subject to the following requested changes to the Form of Contract: [INSERT REQUESTED CHANGES. OFFERORS ARE ADVISED THAT THE CHANGES SO IDENTIFIED SHOULD BE SPECIFIC SO AS TO PERMIT THE DEPARTMENT TO EVALUATE THE IMPACT OF THE REQUESTED CHANGES IN ITS REVIEW PROCESS. GENERIC STATEMENTS, SUCH AS "A MUTUALLY ACCEPTABLE CONTRACT" ARE NOT ACCEPTABLE. OFFERORS ARE FURTHER ADVISED THAT THE DEPARTMENT WILL CONSIDER THE REQUESTED CHANGES AS PART OF THE EVALUATION PROCESS.]

6. The Offeror hereby certifies that neither it nor any of its team members have entered into any agreement (written or oral) that would prohibit any contractor, subcontractor or subconsultant that is certified by the District of Columbia Office of Department of Small and Local Business Enterprises as a Local, Small, Resident Owned or Disadvantaged Business Enterprise (collectively, "LSDBE Certified Companies") from participating in the work if another company is awarded the contract.

7. This Offer Letter Form and the Offeror's Bid are being submitted on behalf of [INSERT FULL LEGAL NAME, TYPE OF ORGANIZATION, AND STATE OF FORMATION FOR THE OFFEROR].

Sincerely,

By: _____
Name: _____
Its: _____
Date: _____

Exhibit 1 (Revised April 23, 2013)

Breakdown into Divisions of Lump Sum Price Proposal.

CSI DIVISION NO.	DESCRIPTION	PRICE OF EACH DIVISION COMPONENT
Div. 01	General Requirements	
Div. 02	Existing Conditions (inc abatement/demo. of exist. structure)	
Div. 03	Concrete	
Div. 04	Masonry	
Div. 05	Metals	
Div. 06	Woods and Plastics	
Div. 07	Thermal and Moisture Protection	
Div. 08	Openings	
Div. 09	Finishes	
Div. 10	Specialties	
Div. 11	Equipment	
Div. 12	Furnishings	
Div. 13	Special Construction	
Div. 14	Conveying Systems	
Div. 21	Fire Suppressions	
Div. 22	Plumbing	
Div. 23	Heating, Ventilation and Air Conditioning	
Div. 26	Electrical	
Div. 27	Communications	
Div. 28	Electronic Safety and Security	
Div. 32	Exterior Improvements	
Div. 33	Utilities	
	LUMP SUM PRICE	\$ _____
	Building Permit Allowance	\$140,000.00
	Gym Equipment	\$55,000.00
	Miscellaneous Furniture, Fixtures, and Equipment	\$25,000.00
	*Miscellaneous Patching and Repair of Existing Concrete Floor Slabs Thickness 5"	\$30,000.00
	*Miscellaneous Demolition and/or Repair of Existing Non-Load Bearing Concrete Masonry Walls (6" Thick)	\$30,000.00
	Double Reach Forklift (actual model and manufacturer to be selected by DGS)	\$45,000.00
	Artwork	\$10,000.00
	ALLOWANCES TOTAL	\$ 335,000.00
	TOTAL PRICE	\$ _____

*Provide Unit Price Per Sq. Ft. on Page 4